

# Petition for the Admission of a Minor (16/17 year old)

## Application Instructions

**Section A** must be completed by parents/guardians.

**Section B** must be completed by the school Principal or his/her designee with the drop date or official withdrawal form (drop date required) in lieu of the signature.

**Section C** must be completed by a Notary Public (do not sign until you appear in front of the Notary).

**Section D** must be completed by the School Superintendent or his/her designee (see instructions on form).

Call Beckie Kimbrell at (910) 695-3779 (Moore county) or Delia Burnett at (910) 848-4300 (Hoke county) to schedule an appointment. The Petition for the Admission of a Minor form must be completed prior to the scheduling of the appointment.

At least one parent/guardian and the minor applicant must be present at the meeting.

## Required Items for the Meeting

- completed and notarized Petition for the Admission of a Minor form
- certificate
- picture ID
- Social Security card
- parent(s)/guardians picture ID
- documentation to proof legal guardianship

## Have additional questions, Contact:

**Matt Thewes**

(910) 695-3784

[thewesm@sandhills.edu](mailto:thewesm@sandhills.edu)

DIVISION OF CONTINUING EDUCATION

Parent/Guardian Petition for the Admission of a Minor (16/17 years old) Application

Section A

Full name

Social Security #

Date of

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